

# TAKEN OVER CHARGE REPORT

Date :

From :

To.

**The Director,**  
Vector Control Research Centre  
Puducherry-6.

Sir,

I hereby report that I have rejoined duty on the forenoon /  
afternoon of ..... and taken over  
charge of the post of .....

*Yours faithfully,*

**HANDED OVER**

01/77967/15